

Recordkeeping checklist: What a contractor should have

- Part 41 legal ID (if you have a Mine ID)
 - Part 7000-1 quarterly reports
 - Part 7000-2 Incident Investigations
- Part 46/48 training plan and records
 - At least the most recent ART's or new miner certs
- Part 47 Haz Com/Haz Chem
 - SDS's for chemicals employees are using
- Site Specific Training for the mine you are on
- Task Training Records for special operations (or demonstrated competency): welding, fall protection, confined spaces, etc..
- Equipment Operation Training (forklifts, skidsteers, vehicles, manlifts)
- First aid training and a list of Trained Responders on site
- Grounding/testing records: portable electrical cords/tools/equipment
- Equipment and Vehicle inspections (by user)
- Workplace Exams (shift)
- Firefighting equipment (inspections, monthly/annual)
- Respirator Compliance
- Hearing Compliance
- ATF and other licenses
- IIPP (California) and Code of Safe Work Practices
- Pressure Vessel/Boiler Certs (if applicable)